



"Golden Rule" Community Credit Union

"Treating People According to the "Golden Rule"...since 1938"

P.O. Box 97
(920) 748-5336

1175 W. Fond du Lac Street
www.riponcu.org

Ripon, WI 54971
fax (920) 748-3166

APPLICATION FOR EMPLOYMENT

We are pleased that you are interested in a position with "Golden Rule" Community Credit Union. This institution does not discriminate in hiring or employment on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record and military service. No question on this form is intended to secure information to be used for such discrimination under state or federal law.

We will give this application every consideration. However, in accepting it, the institution makes no commitment of employment to the applicant.

BASIC INFORMATION:

DATE: _____

Please PRINT IN INK

Name _____

Social Security Number _____

Home Address _____

School Address (if applicable) _____

Telephone Number _____

At what number can you be reached during the day? _____

Driver's License Number? _____ (please attach a copy)

Are you authorized to work in the United States? Yes _____ No _____

Green Card Number? _____ (please attach a copy)

VISA Number? _____ (please attach a copy)

Position applying for

Part Time Lunches Part Time Saturday Part Time –Other Full-Time

Salary Requirement

Date Available

How were you referred to us?

Are there any other experiences, skills or qualifications, which you feel would especially fit you for work at “Golden Rule” Credit Union?

RECORD OF EDUCATION

<u>School</u>	<u>Name and address of school</u>	<u>Course of Study</u>	<u>Year of Graduation</u>	<u>Degree</u>
Elementary	_____	_____	_____	_____
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Post College	_____	_____	_____	_____
Other	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

EMPLOYMENT HISTORY

Company _____

Address _____

Dates of employment: From _____ **To** _____

Position _____

Weekly starting salary _____ **Weekly ending salary** _____

Responsibilities _____

Reason for Leaving _____

Name of Supervisor _____ **Title** _____

Company _____

Address _____

Dates of employment: From _____ **To** _____

Position: _____

Weekly starting salary _____ **Weekly ending salary** _____

Responsibilities _____

Reason for Leaving _____

Name of Supervisor _____ **Title** _____

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Position _____

Weekly starting salary _____ **Weekly ending salary** _____

Responsibilities _____

Reason for Leaving _____

Name of Supervisor _____ **Title** _____

Company _____

Address _____

Dates of employment: From _____ **To** _____

Position: _____

Weekly starting salary _____ **Weekly ending salary** _____

Responsibilities _____

Reason for Leaving _____

Name of Supervisor _____ **Title** _____

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Weekly starting salary _____ **Weekly ending salary** _____

Responsibilities _____

Reason for Leaving _____

Name of Supervisor _____ **Title** _____

Company _____

Address _____

Dates of employment: From _____ **To** _____

Position: _____

Weekly starting salary _____ **Weekly ending salary** _____

Responsibilities _____

Reason for Leaving _____

Name of Supervisor _____ **Title** _____

REFERENCES

Name	Title	Organization	Address	Phone Number
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Name	Title	Organization	Address	Phone Number
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Name	Title	Organization	Address	Phone Number
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CRIMINAL HISTORY

If you wish to be considered for a position that would put you in contact with the funds of the Credit Union, then provide the following information concerning your contacts with the criminal justice system. A criminal record in and of itself does not automatically or necessarily disqualify an applicant for employment. Do not disclose your arrest record, unless a charge is pending. If additional space is needed to describe the circumstances of a conviction, please attach a separate page. Under Wisconsin law, the Credit Union can only consider an applicant's criminal history that is substantially related to the position that he or she is applying for.

Have you ever been convicted of or pled "no contest" to a crime (other than a minor traffic violation)?

<u>Conviction</u>	<u>Location</u>	<u>Date</u>	<u>Circumstances</u>
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1. _____
2. _____
3. _____

PLEASE READ AND SIGN BELOW

The facts set forth in my application are true and complete. I understand that if employed, any false statements, omissions or misleading statements on this application shall be considered sufficient cause for dismissal. "Golden Rule" Credit Union is hereby authorized to make any inquiry or investigation of my personal history and credit record through any investigative or credit agencies or bureaus of its choice. In making this application for employment I authorize "Golden Rule" Credit Union to make any inquiries through personal interviews with my neighbors, friends, or others with whom I am acquainted. Such inquiry, if made, may include information as to my character and general reputation.

Signature

Date